

THE BRITISH INDUSTRIAL "SAFETY FIRST" ASSOCIATION

THE SHEFFIELD AREA. COMMITTEE

Minutes of Inaugural Meeting held in the Norris Deakin Buildings,  
King Street, Sheffield, on Monday, 23rd January 1922.

**PRESENT:-** The following Firms accepted the invitation to be present:-

Messrs Edgar Allen & Co., Ltd.,  
" Allott Bros & Leigh Ltd.,  
" T.A. Ashton Ltd.,  
" Brown, Bayley's Steel Works Ltd.,  
" Davy Bros Ltd.,  
" Dewhurst's Engineering Co., Ltd.,  
" James, Dixon & Sons,  
" Thomas Firth & Sons, Ltd.,  
" A.T. Green & Sons Ltd.,  
" Hadfields Ltd.,  
" Newton Chambers & Co, Ltd.,  
" Samuel Osborn & Co., Ltd.,  
" Sheffield Smelting Co. Ltd.,  
" Steel Peech & Tozer Ltd.,

An apology for non-attendance was received from Messrs.  
Hardy Patent Pick Co., Ltd.,

**CHAIRMAN:-**

Mr. H. S. Burn, (Messrs. Thomas Firth & Sons Ltd.,) was elected  
to the Chair.

**RULES:-**

The Chairman read out the proposed Rules as per the attached  
copy. It was decided that the Executive Committee should draw  
up Rules for consideration at the next General Meeting.

**ELECTION OF OFFICERS:-**

Mr. H. S. Burn was elected Chairman of the Committee, and Mr. E.  
Hoult, (Messrs Edgar Allen & Co., Ltd.,) was elected Secretary  
and Treasurer.

**FORMATION OF EXECUTIVE COMMITTEE:-**

It was decided to form an Executive Committee consisting of  
one member from each local Firm who is a member of the Association,  
each Firm to elect its own member and to supply the name of the  
member so elected to the Secretary by 31st January or as soon  
after that date as possible. The Firms who supply the Chairman  
and Secretary & Treasurer were to have one additional representative  
on the Executive Committee.

It was decided that meetings of the Area Committee should  
be held every two months on a Wednesday at 7.30.p.m. in some  
convenient Hall, the first of such meetings to be held on  
Wednesday, 22nd February, 1922.

**PROGRESS AND PROCEDURE:-**

It was agreed that in order to get the best results the  
various Firms should pool their ideas, data, etc., with the object  
of rendering mutual assistance and that opportunities should be  
taken for social intercourse etc.,

It was suggested that as some of the present members might not be fully acquainted with the origin and history of "Safety First", a good speaker (if necessary from London) be secured to give this information with a view to increasing the interest of the present member-Firms, and possibly adding to the membership.

The Secretary was asked to obtain a supply of literature, etc., from Headquarters for the next Meeting for propaganda purposes. Representatives were asked to bring photographs or any other information to Meetings shewing ideas for guarding machinery etc.,

It was arranged to help Headquarters by discussing at future Meetings the type of accidents required to be shewn on posters, as information on this point is lacking.

The Executive Committee were asked to make suggestions to the Secretary of Firms who might be persuaded to join the Association, and he would then get in touch with the Firms in question.

It was arranged that the Secretary should forward particulars of the Sheffield Local Area Committee to London when the same could be completed.

#### FORMATION OF LOCAL AREA COMMITTEES.

*H. B. B.*

It is proposed:

1. That member-firms of the B.I.S.F.A. and affiliated unions in each district be invited to form a Local Area Committee.
2. That invitations be addressed by one of the local firms to the others - a list being supplied by Headquarters - asking them to attend a meeting to inaugurate the Committee.
3. That at the first General Meeting a Chairman and Secretary-Treasurer be elected; these Officers together with one Representative from each member-firm and each affiliated union to constitute an Area Executive Committee.
4. That meetings be subsequently held every two months.
5. That the meetings be open to the employees of member-firms in the district.
6. That a meeting of the Area Executive Committee precede each open meeting.
7. That members of the Area Committee be asked to attempt to raise sufficient funds to cover necessary secretarial expenses, postages etc., ; that in the event of any Area Committee finding it difficult to raise adequate funds, Headquarters would be prepared to assist in meeting any reasonable expense.
8. That the objects of the formation of these Area Committees be:
  - (a) To maintain interest of the firms already members, to exchange ideas and to assist newcomers and those who are not making progress.
  - (b) To endeavour to get other firms or trade unions to join the Association.
  - (c) To encourage the movement by affording facilities for social intercourse as opportunity offers.